



ST GEORGE'S PRE-SCHOOL HINTON ST GEORGE

Website: <http://saintgeorgespreschool.co.uk>

Procedure for Outings and Events

Policy

The childcare setting aims to provide outings and events in a safe, well planned and organised manner, which provides opportunities for children to learn through play.

Procedure

- The organisation will consult with children, parents/carers and staff before planning an event or outing
- The children's age, ability and stage of development will be considered when organising an event
- Health and Safety, including staff ratios will be maintained during the event
- The organisation will endeavour to carry out a risk assessment identifying potential hazards on the journey and at the location
- Detailed information about the event will be distributed to all Parents/carers
- The organisation will ensure that all necessary consent forms and relevant documentation are completed and returned to the group
- If appropriate the organisers may do a pre-visit to the location
- The organisation will ensure that the staff involved have the appropriate experience to organise an event

This Policy was updated and re-adopted by the committee members of St George's Pre-school at a Policy Meeting held on 10th March 2009

Helen Harding (Chair)

Alison McNee (Secretary).....